

# SUSTAINABLE TRADITIONAL BUILDINGS ALLIANCE

## Membership Terms and Conditions

This document sets out the membership requirements for the STBA. It represents a framework of principles through which the STBA and its Members and Affiliates agree that they will work together in a spirit of co-operation to achieve the purposes set out.

### Context

1. Organisations joining the STBA will be called Members (non-profits) or Affiliates (for-profits); there may be different categories of membership, as defined and agreed by the STBA Board.
2. Participation as a Member or Affiliate will run annually from the date of joining and will be accounted in full at time of payment. No arrangements are available for partial membership or repayment of fees, even if benefits are no longer required or available
3. Becoming a Member or Affiliate does not apply any continued commitment beyond this date.
4. STBA membership is non-exclusive in nature; it does not preclude either party entering into any form of agreement with other institutions.
5. Members and Affiliates will not have any ownership rights in the STBA, which will be owned and run by the SDF taking advice from the STBA Board.
6. Members and Affiliates will not have any liabilities associated with their involvement in the STBA; the SDF will manage the STBA and any associated liabilities.
7. Members and Affiliates will be under no obligation to contribute to, endorse, or otherwise engage in any specific activity or output from the STBA unless they so choose.

### Requirements for Members

1. Members and Affiliates agree to support the aims of the STBA
2. STBA Members and Affiliates will cooperate in the development, implementation and promotion of the STBA as an alliance of built environment organisations, which seeks to promote better understanding of traditional buildings both as existing and when refurbished, and their impact on occupants, environment and society.
3. STBA Members and Affiliates agree to share details of research and similar activities being carried out in this arena and to ensure relevant research findings are disseminated as widely as possible to inform a range of stakeholders and end users.
4. STBA Members and Affiliates will not seek to drive a particular technical, ideological or commercial agenda through the STBA and will act objectively within the STBA.
5. STBA Members and Affiliates will work to develop, deliver and continually improve intelligence available to the construction industry regarding the repair, maintenance, improvement and retrofit of traditional buildings.

6. STBA Members and Affiliates will work to promote the work of the STBA and its approach to traditional buildings, and to disseminate its findings within the UK and beyond for the benefit of all parties and stakeholders in shared learning and outcomes.
7. In particular, STBA Members and Affiliates will encourage their relevant staff, contractors, members and others to engage in training about the STBA's approach to the repair and maintenance of existing buildings.

### **Member and Affiliate roles and responsibilities**

1. All STBA Members and Affiliates agree to contribute to the work of the STBA by providing a financial contribution each year at the appropriate membership rate for that year. For non-profit organisations, it may be possible for part of this contribution to be provided on an in-kind basis, where this is quantified and agreed in advance by negotiation with the STBA.
2. STBA Members and Affiliates agree to contribute to STBA activities where appropriate, for example by providing information or links to relevant research, input to policy discussions, updates to the STBA policy paper etc
3. STBA Members and Affiliates agree to promote the STBA and, where appropriate, its work, activities and outputs, for example through their newsletters and websites.
4. STBA Members and Affiliates agree to provide the STBA with information about their relevant activities, and to invite the STBA team to participate where appropriate.

### **STBA roles and responsibilities**

1. STBA Members and Affiliates will be invited to provide feedback on the activities and strategic direction of the STBA through an annual meeting.
2. STBA Members and Affiliates will be able to nominate one representative to join the STBA Advisory Group; Patron Members will automatically have a place on this Group.
3. STBA Members only (not Affiliates) will be able to nominate representatives to join the Board of the STBA; appointment to the Board will be dependent on voting by Members and Affiliates; each Member or Affiliate will have one vote in elections for members of the STBA Board.
4. The STBA will keep Members informed about STBA progress through the provision of at least 4 newsletters per year
5. The STBA will highlight the membership status of the Member on the STBA website and, where appropriate, will highlight relevant activities undertaken by Members through its newsletter(s) and website.
6. STBA Members may be allowed to use the STBA logo on their marketing materials, where prior written agreement is provided by the STBA; the logo must not be used to imply endorsement by the STBA of any product, service, project or other activity